



DIRECTION TO CONVEY

DATE: _____

You are hereby directed to execute and deliver your TRUSTEE'S DEED in your capacity as Trustee under your

Trust No. _____ dated _____ as follows:

Trustee's Deed should be dated: _____

Name of Buyer/Grantee: _____

Address of Grantee: _____
Address City State Zip

AFTER THIS CONVEYANCE WILL OTHER PROPERTY REMAIN IN THIS TRUST? ☐ YES ☐ NO

NOTE: If no property remains in this trust after this conveyance, this direction must be accompanied by remittance for all fees including the fee for this deed. PLEASE CALL TRUSTEE FOR AMOUNT OF FEES.

Is Trustee to prepare a Sales Disclosure Form? ☐ YES ☐ NO

PLEASE ATTACH LEGAL DESCRIPTION

Real Estate Tax ID No. (Key No./PIN/Duplicate No.): _____

Address of property (if improved): _____

Address to which future tax statements should be mailed: _____

INSTRUCTION LETTER FOR CLOSER

Issue letter to pay proceeds to: _____

Issue letter authorizing _____ to sign supplemental closing documents.

Will be picked up by: _____ on: _____

OR

Mail to: _____

Signature _____ Printed Name _____

Address _____ City, State, Zip _____ Phone _____

Email Address _____ Cell Phone _____

Signature

Printed Name

Address

City, State, Zip

Phone

Email Address

Cell Phone

Signature

Printed Name

Address

City, State, Zip

Phone

Email Address

Cell Phone

CONSENT OF COLLATERAL ASSIGNEE (if APPLICABLE)

Name of Lender (please note successor information if applicable)

By: _____

Its: _____
Title

State of _____)
County of _____) SS

I, the undersigned, a Notary Public in and for the County and State aforesaid, do hereby certify that _____

is/are personally known to me to be the same person(s) whose name is subscribed to this instrument appeared before me this day in person and acknowledged that he/she/they signed and delivered the said instrument as his/her/their own free and voluntary act.

Given under my hand and the Notarial Seal this _____ day of _____, 20____.

Notary Public

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____